



# Service for the Blind and Physically Handicapped

702 W. Kalamazoo Street  
P.O. Box 30007  
Lansing, MI 48909

For Information  
Call Toll Free  
1-800-992-9012  
Lansing Area Residents  
Call 517-373-5614



*Visit us at: [www.michigan.gov/sbph](http://www.michigan.gov/sbph)*

## CERTIFICATE OF ELIGIBILITY AND APPLICATION FOR LIBRARY MATERIALS

Books recorded on audio cassette tape, digital cartridge and Braille books are available to those who are unable to read or use normal printed materials as a result of blindness, visual disability or physical limitations.

**Notice:** All patron records pertaining to this service will remain confidential, as required by the Michigan Library Privacy Act.

Please print or type:

**\*Name of Applicant:** \_\_\_\_\_

**Street Address:** \_\_\_\_\_

**City:** \_\_\_\_\_

**County:** \_\_\_\_\_

**ZIP:** \_\_\_\_\_

**Telephone No.:** \_\_\_\_\_

**Date of Birth:** \_\_\_\_\_

**Sex:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

Please check here if you have been honorably discharged from the Armed Forces Of The United States. ☐

Please tell us who to contact if you cannot be reached:

**Name:** \_\_\_\_\_

**Telephone No.:** \_\_\_\_\_

**\*If you are registering as an Institution or School, please list name of organization above as name of applicant and list contact information below. If you are registering as a School, you must list all students using our service in your school on page 6.**

**Contact Person:** \_\_\_\_\_

**Telephone No.:** \_\_\_\_\_

▼ PLEASE CHECK THE DISABILITY UNDER WHICH YOU QUALIFY:

- ☐ **BLIND:** Visual acuity of 20/200 or less in the better eye with correcting glasses or the widest diameter of visual field subtending an angular distance no greater than 20 degrees.
- ☐ **VISUAL DISABILITY:** Lacks visual acuity to read standard printed materials without special aids or devices other than regular glasses.
- ☐ **PHYSICAL DISABILITY:** Unable to read or use standard printed materials as a result of physical limitations. Examples include without arms or the use of arms; impaired or weakened muscle and nerve control; limitations resulting from strokes, cerebral palsy, multiple sclerosis, muscular dystrophy, polio, arthritis.
- ☐ **DEAF-BLIND:** Severe auditory impairment in combination with legal blindness.
- ☐ **PHYSICALLY BASED READING DISABILITY:** Organic dysfunction of sufficient severity to prevent reading printed materials in a normal manner. Individuals must establish the following facts:

\*The reading disability must be of sufficient severity to prevent reading regular or standard printed material in a normal manner,

\*The cause of the disability must be physically based, that is, it must be an organic dysfunction, and

\*The person certifying the application must be medically able to judge whether the disability has a physical or organic basis.

An individual whose reading disability does not have a physical origin is NOT eligible. The signature of a doctor of medicine or doctor of osteopathy is required by federal regulation on the application to certify not only that a reading disability exists and is serious enough to prevent reading regular printed material in a normal manner, but also that the identified condition has a physical basis.

▼ TO BE COMPLETED BY CERTIFYING AUTHORITY:

I certify that the applicant named has requested library service and is unable to read or use standard printed materials for the reason indicated above. The person certifying this application must be a **Non-Family Member**. (Please print or type)

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Title and Occupation: \_\_\_\_\_

Street Address: \_\_\_\_\_ Telephone No.: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Signature: \_\_\_\_\_

(If A PHYSICALLY BASED READING DISABILITY is checked, a Medical or Osteopathic doctor must sign.)

▼ **EQUIPMENT (4-track cassette and/or digital) & ACCESSORIES:** please check materials wanted.

- ☐ Books and Magazines on cassette and Standard Cassette Book Machine (4-track)
- ☐ Books on Digital Cartridge and Digital Talking Book Machine.
- ☐ Books and Magazines on cassette and Easy Cassette Book Machine (4-track) — for individuals with low mobility or those who do not have the hand strength to turn a cassette.
- ☐ Headphones

▼ **OTHER MATERIALS:** please check materials wanted.

- ☐ Braille Books
- ☐ Described Movies

▼ **SPECIAL ATTACHMENTS:** please check only those needed.

- ☐ Amplifier/headphone system — SOLELY for the use of the severely hearing impaired. Requires separate application.
- ☐ Remote control unit — SOLELY for the use of those confined to bed or with very limited mobility. Requires separate application.
- ☐ Breath Switch — SOLELY for the use of the severely physically impaired. Requires separate application.

▼ **CIRCULATION OF MATERIALS:** please check one.

- ☐ Send/Return — another book will automatically be mailed to me when I return a book.
- ☐ Weekly — books will be sent on a weekly basis.
- ☐ Bi-weekly — books will be sent on a bi-weekly basis.
- ☐ Monthly — books will be sent on a monthly basis.
- ☐ Request Only — books will only be sent when requested.

Would you like a Reader Advisor to select books for you? ☐ Yes ☐ No, I will select my own books

Please indicate the number of books you would like to receive per mailing: \_\_\_\_\_

▼ **PREFERRED READING LEVEL:** please check one that applies.

- ☐ Adult
- ☐ Young Adult
- ☐ grades 6-9
- ☐ grades 5-8
- ☐ grades 4-7
- ☐ grades 3-6
- ☐ grades 2-4
- ☐ grades K-3
- ☐ grades P-2

▼ **WILL YOU ACCEPT BOOKS WITH THE FOLLOWING:** please check all that apply.

- Strong language** ☐ Yes ☐ No
- Violence** ☐ Yes ☐ No
- Explicit descriptions of sex** ☐ Yes ☐ No

▼ **IN WHICH FORMAT WOULD YOU LIKE TO RECEIVE OUR BI-MONTHLY CATALOG OF NEW BOOKS:** please check one.

**Talking Book Topics**

☐ Large Print      ☐ Cassette Tape      ☐ Computer Diskette

**Braille Book Review**

☐ Large Print      ☐ Braille

▼ **READING INTERESTS IN FICTION:** please check all subjects wanted.

☐ **Adventure**

- ☐ Best Sellers
- ☐ Action/Suspense
- ☐ Futuristic
- ☐ Politics
- ☐ Sea
- ☐ Spy
- ☐ War
- ☐ Wilderness

☐ **Animals/Nature**

- ☐ Birds
- ☐ Cats
- ☐ Dogs
- ☐ Horses
- ☐ Nature

☐ **Entertainment**

☐ **Ethnic**

☐ **Family**

- ☐ Modern
- ☐ Sagas
- ☐ Traditional

☐ **Historical**

**Fiction/Foreign**

☐ Specify:

☐ **Historical**

**Fiction/U.S.**

- ☐ Pre-Columbian
- ☐ Colonial/
- ☐ Revolutionary

☐ Civil War

- ☐ Frontier
- ☐ Westward
- ☐ Expansion
- ☐ 19<sup>th</sup> Century
- ☐ 20<sup>th</sup> Century
- ☐ Biographical

☐ **Holidays**

☐ Specify:

☐ **Humor**

☐ **Inspirational**

☐ Fiction

☐ **Michigan Interest**

- ☐ Michigan Fiction
- ☐ Michigan Notable
- ☐ Books

☐ **Modern Writing**

- ☐ Contemporary
- ☐ Problems
- ☐ Hospital/Medical
- ☐ Modern Light
- ☐ Spicy
- ☐ Human Relations

☐ **Music (About)**

☐ Specify:

☐ **Mystery**

- ☐ Best Sellers
- ☐ British Settings

☐ Courtroom, Law

- ☐ Detective
- ☐ Foreign Setting
- ☐ Historical
- ☐ Psychological
- ☐ Thriller
- ☐ Suspense

☐ **Occult/Horror**

- ☐ Bestseller
- ☐ Bram Stoker
- ☐ Award
- ☐ Ghosts
- ☐ Horror
- ☐ Parapsychology/ESP

☐ **Romance**

- ☐ Best Sellers
- ☐ Hospital
- ☐ Harlequin
- ☐ Historical
- ☐ Modern
- ☐ Old Fashioned
- ☐ Gothic Suspense
- ☐ Modern Suspense
- ☐ Regency
- ☐ Spicy

☐ **Science**

**Fiction/Fantasy**

- ☐ Best Sellers
- ☐ Fantasy
- ☐ Star Trek
- ☐ Star War

☐ **Short Stories**

- ☐ Contemporary
- ☐ Traditional

☐ **Sports/Recreation**

☐ Specify:

☐ **War Stories**

- ☐ Revolutionary
- ☐ Civil
- ☐ Native American
- ☐ Spanish
- ☐ WW I
- ☐ WW II
- ☐ Korean
- ☐ Vietnam
- ☐ Foreign

☐ **Westerns**

- ☐ Best Sellers
- ☐ Fiction
- ☐ Frontier

▼ **READING INTERESTS IN NON-FICTION:** please check all subjects wanted.

- |   |  |   |  |
|---|--|---|--|
| <input type="radio"/> <b>Adventure</b><br><input type="radio"/> Non-Fiction   | <input type="radio"/> Ethnic/Regional<br><input type="radio"/> Gourmet<br><input type="radio"/> Vegetarian   | <input type="radio"/> <b>Hobbies</b><br><input type="radio"/> Specify:  | <input type="radio"/> <b>Psychology</b>  |
| <input type="radio"/> <b>Aging</b>  |  |   | <input type="radio"/> <b>Religion</b><br><input type="radio"/> Specify:  |
| <input type="radio"/> <b>Animals/Nature</b><br><input type="radio"/> Care and training<br><input type="radio"/> Birds<br><input type="radio"/> Cats<br><input type="radio"/> Dogs<br><input type="radio"/> Horses<br><input type="radio"/> Nature<br><input type="radio"/> Non-Fiction  | <input type="radio"/> <b>Disabilities</b><br><input type="radio"/> Specify:  | <input type="radio"/> <b>Holidays</b><br><input type="radio"/> Specify:   | <input type="radio"/> <b>Science/Technology</b><br><input type="radio"/> Specify:  |
| <input type="radio"/> <b>Art/Architecture</b>   | <input type="radio"/> <b>Ethnic</b><br><input type="radio"/> African American<br><input type="radio"/> Asian<br><input type="radio"/> Hispanic<br><input type="radio"/> Gay/Lesbian<br>Interest<br><input type="radio"/> Jewish<br><input type="radio"/> Native American<br><input type="radio"/> Men's Interest<br><input type="radio"/> Women's Interest                   | <input type="radio"/> <b>Humor</b><br><input type="radio"/> Jokes and Riddles<br><input type="radio"/> Satire<br><input type="radio"/> Stories/ Anecdotes   | <input type="radio"/> <b>Social Issues</b>   |
| <input type="radio"/> <b>Best Sellers</b><br><input type="radio"/> Within 2 years<br><input type="radio"/> Older than 2 years   |  | <input type="radio"/> <b>Inspirational</b><br><input type="radio"/> Overcoming<br>Obstacles<br><input type="radio"/> Religious  | <input type="radio"/> <b>Sports and Recreation</b><br><input type="radio"/> Specify:   |
| <input type="radio"/> <b>Biography</b><br><input type="radio"/> Artists<br><input type="radio"/> Autobiography<br><input type="radio"/> Bestsellers<br><input type="radio"/> Business<br><input type="radio"/> Celebrities<br><input type="radio"/> Disabled Persons<br><input type="radio"/> Entertainers<br><input type="radio"/> Family<br><input type="radio"/> Historical<br><input type="radio"/> Journalism<br><input type="radio"/> Literary<br><input type="radio"/> Politics<br><input type="radio"/> Religion<br><input type="radio"/> Royalty<br><input type="radio"/> Sports | <input type="radio"/> <b>Folklore/Mythology</b><br><input type="radio"/> Fable<br><input type="radio"/> Folklore<br><input type="radio"/> Mythology  | <input type="radio"/> <b>Literature</b><br><input type="radio"/> Classics<br><input type="radio"/> Essays<br><input type="radio"/> Modern<br><input type="radio"/> Nobel Prize<br><input type="radio"/> Pulitzer Prize<br><input type="radio"/> Award Winners | <input type="radio"/> <b>Travel</b><br><input type="radio"/> How-to Books<br><input type="radio"/> Travel Africa<br><input type="radio"/> Travel Asia<br><input type="radio"/> Travel Australia/<br>New Zealand<br><input type="radio"/> Travel Europe<br><input type="radio"/> Travel Latin<br>America<br><input type="radio"/> Travel United<br>States<br><input type="radio"/> Travel World |
|   | <input type="radio"/> <b>Health</b><br><input type="radio"/> Specify:  | <input type="radio"/> <b>Michigan Interest</b><br><input type="radio"/> Michigan Authors<br><input type="radio"/> Michigan History<br><input type="radio"/> Michigan<br>Non-Fiction   | <input type="radio"/> <b>War</b><br><input type="radio"/> Revolutionary<br><input type="radio"/> Civil<br><input type="radio"/> Native American<br><input type="radio"/> Spanish<br><input type="radio"/> WW I<br><input type="radio"/> WW II<br><input type="radio"/> Korean<br><input type="radio"/> Vietnam<br><input type="radio"/> Foreign  |
| <input type="radio"/> <b>Business/Economics</b>   | <input type="radio"/> <b>Home Management</b><br><input type="radio"/> 'Fix-it'<br><input type="radio"/> Gardening  | <input type="radio"/> <b>Mystery</b><br><input type="radio"/> True Crime  | <input type="radio"/> <b>Westerns</b><br><input type="radio"/> Non-Fiction   |
| <input type="radio"/> <b>Careers</b>  | <input type="radio"/> <b>History/Foreign</b><br><input type="radio"/> Specify:   | <input type="radio"/> <b>Music (About)</b><br><input type="radio"/> Specify:  |  |
| <input type="radio"/> <b>Computers</b><br><input type="radio"/> Specify:  | <input type="radio"/> <b>History/U.S.</b><br><input type="radio"/> Pre-Columbian<br><input type="radio"/> Colonial/<br>Revolutionary<br><input type="radio"/> Civil War<br><input type="radio"/> Westward<br>Expansion<br><input type="radio"/> 19 <sup>th</sup> Century<br><input type="radio"/> 20 <sup>th</sup> Century<br><input type="radio"/> 21 <sup>st</sup> Century | <input type="radio"/> <b>Occult/Horror</b><br><input type="radio"/> Non-Fiction   |  |
| <input type="radio"/> <b>Cooking</b><br><input type="radio"/> Conventional<br><input type="radio"/> Diet  |  | <input type="radio"/> <b>Philosophy</b>   |  |
|   |  | <input type="radio"/> <b>Plays</b>  |  |
|   |  | <input type="radio"/> <b>Poetry</b>   |  |

▼ **The Library of Michigan Foundation** is a non-profit organization which offers financial support to the Library of Michigan Service for the Blind and Physically Handicapped. If you would like to receive future mailings and information from the Library of Michigan Foundation, please sign below.

**Signature of Applicant:** \_\_\_\_\_

▼ PLEASE LIST FAVORITE AUTHORS:

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▼ PLEASE LIST FAVORITE SERIES:

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▼ PLEASE LIST ANY TITLES YOU WOULD LIKE TO RECEIVE:

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▼ FOR SCHOOLS ONLY:  
LIST BELOW ALL STUDENT(S) AND THEIR DISABILITY(IES) USING OUR SERVICE IN  
YOUR SCHOOL

Blind	Physical Disability
Visual Disability	Reading Disability